

## INFORMATION CLAUSE FOR THE CONTRACTING PARTY

According to art. 13 clause 1 and clause 2 of the Regulation of the European Parliament and of the Council of 27 April 2016 on the protection of individuals in connection with the processing of personal data (hereinafter: GDPR), I would like to inform you that:

1. The Administrator of the submitted personal data is: Energezap Sp. z o.o. with the registered office at ul. Ignacego Mościckiego 14, 24-110 Puławy (hereinafter: the Administrator). In GDPR-related cases, to obtain the information about the vested rights, method and scope of personal data processing by the Administrator, you can contact it by e-mail: [energezap@energezap](mailto:energezap@energezap) or on the phone: 81 473 13 03
2. The Administrator will process the personal data for the following purposes: - execution of the agreement (art. 6 clause 1 (b) of the GDPR), - to execute the legitimate interest involving the potential determination or pursuit of claims or defence against claims (art. 6 clause 1 (f) of the GDPR), - to fulfil legal obligations imposed on the Administrator pursuant to laws in force, in particular, tax and accounting regulations (art. 6 clause 1 (c) of the GDPR).
3. The Administrator will process personal data acquired from contracting parties such as: first name and surname, firm, PESEL number or the number of an identity document, telephonenumber, occupied position or function performed, previous experience and acquired licenses.
4. Personal data will be processed for 6 years as of the end of the year in which the cooperation ended or before the execution of an agreement as of the submission date and permanently deleted after that period.
5. Recipients of personal data will only include authorized employees of the Administrator and entities participating in the performance of the agreement.
6. The collected personal data will not be transferred to any third state or international organisation.
7. The submitted personal data will not be subjected to the automated decision-making process or profiling.
8. The Contracting Party has the right to access the personal data referring to a specific individual, correct or delete them or limit their processing or object to the processing as well as to transfer the data.
9. The Contracting Party has the right to complain to a supervisory agency if it considers that the processing of personal data violates GDPR provisions or other regulations specifying the method of processing and protection of personal data.

The submission of personal data is voluntary but necessary to pursue the Administrator's legitimate interests as per art. 6 clause 1 (f) of GDPR, i.e. to fulfil the conditions for the conclusion of the agreement, and the failure to submit the data will result in the impossibility of further cooperation with the Administrator.